

Oklahoma Health Care Workforce Center
Education and Training Committee Meeting

Regents' 2 North Conference Room
655 Research Parkway, Oklahoma City

2:00 – 3:30 p.m., Thursday, Nov. 13, 2008

Minutes of Meeting

Attending Members:

Lana Bolhouse, Oklahoma Baptist University;
Ruth Eckenstein, Oklahoma Department of Career and Technology Education;
Steve Eddy, OSU-Tulsa;
Rosemary Klepper, Oklahoma City Community College;
Gayle McNish, Oklahoma Board of Nursing;
James Pickens, Tulsa Community College;
Linda Rider, University of Central Oklahoma;
Kevin Rudeen, University of Oklahoma Health Sciences Center;
Lara Skaggs, Oklahoma Department of Career and Technology Education;
J. C. Smith, Oklahoma Department of Education;
Martin Venneman, Northeastern State University;
Sherry Wietelman, Redlands Community College;
Marvel Williamson, Oklahoma City University.

Staff Attending:

Sheryl McLain, Executive Director;
Kammie Monarch, Chief Nursing Officer;
Pam Crawford, PIN Grant Program Director;
Cheryl Day, Executive Assistant.

Absent Members:

Darlene Barnard-York, OUHSC;
Linda Barren, OSU-OKC;
Debra Bartel, Indian Capital Technology Center;
Ric Baser, Rose State College;
Carrie Baxter, Great Plains Technology Center;
Debbie Blanke, Oklahoma State Regents for Higher Education;
Deborah Buttrum, Redlands Community College;
Marnie Calvert;
Joseph Catalano, East Central University;
Michelle Cecil, Physician Manpower Training Commission;
Jo Ann Cobble, Oklahoma City Community College;
Dr. Michael Cooper, OMNI Claremore;
Delores Cotton, Meridian Technology Center;
Carol Dorrough, Southern Nazarene University;
Linda Fly, Oklahoma Christian University;
Susan Gaston, University of Tulsa;

Jaye Hall, OU Medical Center;
 Karen Hart, St. Anthony Hospital;
 Lezli Heyland, Francis Tuttle Technology Center;
 Jeri Hobday, Carl Albert State College;
 James Huettenmueller, Tulsa Technology Center;
 Stephanie Jett;
 Sarah Johnson, Tulsa Technology Center;
 Carol Kendrix, Western Oklahoma State College;
 Carole Kenner, OUHSC College of Nursing;
 Melinda Laird, Mercy Memorial Health Center, Inc.;
 Perthena Latchaw, Seminole State College;
 Cindy Leathers, Hillcrest Medical Center;
 Renee Lewis, Francis Tuttle Technology Center;
 Carole McKenzie, Northwestern Oklahoma State University;
 Paula Maisano, Saint Francis Health System;
 Sherry Meeks, University of Central Oklahoma;
 Jeff Mooney, OSU Medical Center;
 Debbie Morgan, Northeastern Oklahoma A&M College;
 Cindy Neely, Oklahoma City Community College;
 Jane Nelson, Oklahoma Nurses Association;
 Chrystal Overton, Western Oklahoma State College;
 Ramona Paul, Oklahoma Department of Education;
 J. R. Polzien, Oklahoma Department of Career and Technology Education;
 Jere' Shear, OU Medical Center;
 Rose Marie Smith, Platt College North;
 Terri Smith, INTEGRIS Baptist Medical Center;
 Jackye Ward, Valley View Regional Hospital;
 Francene Weatherby, University of Oklahoma College of Nursing;
 Christine Weigel, McBride Clinic Orthopedic Hospital.

Attending Guests:

Wendy Hubbard, Oklahoma Board of Nursing;
 Thomas Ragland, Central Technology Center, Sapulpa.

Agenda Item	Discussion	Action
Welcome & Introductions	Dr. Kevin Rudeen welcomed committee members and guests to the meeting, and introductions were made.	
Approval of Minutes	Committee members reviewed the minutes from the June 5, 2008, meeting.	A motion to accept the minutes as written was made and seconded. Members voted unanimously to accept the minutes as written.
Sub-Committee Updates A. Web-based Curriculum	Ruth Eckenstein reported that the committee met last on Nov. 4 through a teleconference; the minutes of the	

<p>B. Web-based Clinical Placement</p> <p>C. Clinical Simulation Committee</p>	<p>meeting were included in today’s meeting packets. She asked Sherry Wietelman to discuss a platform under consideration that would deliver free courses on instructional strategies, mentoring, and classroom management techniques which were requested by new educators in a recent survey.</p> <p>Sherry Wietelman directed members to an international learning resource network (LERN) at www.lern.org which provides online “classrooms” at a cost of \$25 a year per classroom for members and \$45 a year per classroom for nonmembers. Ms. Wietelman outlined the features, as well as the advantages and disadvantages of using this system.</p> <p>More information is available at: www.yougotclass.org.</p> <p>Ms. Eckenstein referred committee members to instructions for accessing the Disaster Volunteer Toolkit and the Food Safety Toolkit developed through a grant from the Southwest Center for Public Health Preparedness. She exhibited both of the online toolkits which are free and accessible to anyone at: http://icat.okcareertech.org, <u>Agency Divisions</u> <u>Health Careers Ed</u> <u>SWCPHP</u></p> <p>Sheryl McLain and Lisa Rother from INTEGRIS made a presentation in late October to the Greater OKC Hospital Council regarding funding for a clinical placement demonstration Web-site. Their decision is expected by the end of January.</p> <p>Ms. McLain reported that the committee met on November 3 to discuss hospitals in Oklahoma City and Tulsa that could serve as host sites for one or both days of the 2009 simulation conference. Two speakers have been contacted and asked</p>	<p>Because a membership costs several hundred dollars, the committee agreed that the nonmembership fee of \$45 was a simple, low-cost method for offering a noncredit course online.</p> <p>Ms. Eckenstein added that, before courses could be uploaded to the site, guidelines for course development and course content would need to be developed by the committee.</p> <p>Ms. McLain added that the process of putting the two toolkits online was a valuable learning experience for OHCWC and committee members. She supported the committee’s interest in the LERN Web-site and will provide the funds necessary for the sub-committee to test an online classroom.</p> <p>Members received the report given by Ms. McLain</p> <p>Members received the report given by Ms. McLain</p>
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	<p>to reserve the May 19-21 dates. Their areas of expertise would address utilizing simulation for competency-based assessment, as well as onboarding and orienting health care workers. Other topics and speakers encompassing allied health and disaster preparedness were discussed. The committee is also gathering information about web resources concerning simulation that will be posted on the OHCWC Web-site. The simulation surveys for educators and hospitals will be reviewed by committee members in November. The next meeting will be held on Dec. 8.</p>	
<p>Other Updates</p> <p>A. Partners in Nursing Grant</p> <p>B. Executive Director's Update</p> <p>C. IONE Report</p>	<p>Pam Crawford reported that the PIN steering committee attended the RWJ and Northwest Health Foundation annual grantees' conference in Carlsbad, CA, and presented a report regarding Oklahoma's PIN Grant initiatives. Four of the six distance education modules for leadership & management training have been delivered to Ada, Tahahina, and Tahlequah to about 60 participants. The Web-based leadership & management series will begin in spring 2009.</p> <p>The Executive Director's report that was included in the meeting packets is attached.</p> <p>Rosemary Klepper reported that IONE currently has 31 members: 6 technology centers, 6 community colleges, 16 baccalaureate programs, 2 individual memberships and 1 institutional member. Recent activities include the following:</p> <ul style="list-style-type: none"> ▪ Along with ONA and OHCWC, IONE presented a legislative forum for participants at the ONA convention in Tulsa on Oct. 29. Its purpose was to educate both students and nurses of issues at the local, state, and national levels in the field of nursing. 	<p>Committee members received the PIN Grant report.</p> <p>Committee members received the report of the Executive Director.</p> <p>Committee members received the IONE report.</p>

	<ul style="list-style-type: none"> ▪ Plans are being made for an IONE Summit in February, 2009, in Enid. More details will be forthcoming. ▪ A vacancy for the executive director of IONE still exists; information can be found at www.institute-one.org. 	
<p>New Business</p> <p>A. Review of Education & Training Components:</p> <p>1. 2008 Action Plan 2. Strategic Priorities</p> <p>B. Discussion of Budget Implications for FY 2009</p> <p>C. Other</p>	<p>Ms. McLain directed committee members to the 2008 Action Plan and Strategic Priorities included in the meeting packets. A review of 2008 priorities and their current status was discussed with the committee.</p> <p>Ms. McLain asked members for comments regarding the present priority structure of the education and training action items and if any additions or changes in priority should be presented to the board.</p> <p>Dr. Kevin Rudeen referred members to the flyer for the OU College of Allied Health's Nov. 3-7 Health Professions Week that was included in the meeting packets. It displayed the OHCWC logo in recognition of its donation of lanyards to seminar series participants.</p>	<p>Committee members were asked to submit suggestions for priority changes and any funding requests to Ms. McLain before the board's 2009 planning retreat on Nov. 26.</p>
Next Steps	Sheryl McLain suggested that OHCWC coordinate the schedules of Dr. Rudeen and the sub-committee chairs to arrive at a date in January or February 2009 for the next meeting.	
Adjournment	There being no additional business, the meeting adjourned at 3:18 p.m.	

Note: The next education and training committee meeting will be held on Thursday, Feb. 12, from 3:00 to 4:30 p.m. in the 2 North Conference Room, Level 2, 655 Research Parkway.